



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Board Meeting Agenda
February 24, 2016
4:00 – 6:00 PM

Board Members: **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Trina Puddefoot, Board Vice-Chair, Chair-HR/Personnel Committee**, *Early Steps Program Director, Health Planning Council of SW Florida*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **John Ahern, Commissioner**, *Glades County Board of County Commissioners*; **Damaris Boone, Early Education Outcome Analyst**, *Redlands Christian Migrant Association (RCMA)*; **Marshall Bower, President/CEO**, *The Foundation for Lee County Public Schools*; **Katie Haas, Senior Director of Florida Business Operations**, *Boston Red Sox*; **Ashley Houk, Chair Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Jennifer Lange, Owner/Director**, *Little People’s School*; **Victor Mraz, Financial Representative**, *Northwestern Mutual*; **Curt Neary, Group Controller**, *Enterprise Holdings*; **Dr. Joe Pepe, Health Department Administrator**, *Hendry & Glades Counties*; **Sherrie Quevedo, Department of Children and Families, Child Care Licensing**; **Maggie Stevens, Principal**, *Early Childhood Learning Services, Lee County School District*; **Douglas Szabo, Esq.**, *Henderson, Franklin, Sterns and Holt*; **Dr. Maureen Ungarean, Director of Early Learning Programs**, *Collier County School District*; **Andrew Wozniak, Esq.**, *Salvatori, Wood, Buckel, Carmichael & Lottes*; **Dr. Denis Wright, Chair-Nomination & Bylaws Committee**, *Charlotte Campus President and VP of Economic and Community Development,, Florida Southwestern State College*

(*) *Materials included in Board Packet.*
 (**) *Materials available on Sharepoint for Board Members.*

Document Number	Agenda Items	Facilitator/Presenter	Suggested Time Frames
	Welcome and Introduction	Gerry Poppe, <i>CFO, Waterman Broadcasting</i>	
	1. Executive Committee Report A. January 19, 2016 Strategic Planning Meeting Minutes and Follow-up <u>pgs.</u> B. Executive Director: Annual Evaluation	Gerry Poppe	

	2. Financial Committee* A. Review of Financial Reports** <u>pgs.</u> B. SR Utilization and Waitlist** <u>pgs.</u> C. Audit Presentation: Moss, Krusick & Associates <u>pgs.</u> D. Market Rate Increase	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>	
	3. Consent Agenda (Vote required)** Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration A. Approval of Meeting Minutes of December 16, 2015 <u>pgs.</u>	Gerry Poppe	
	4. Committee Reports		
	4A. Program Committee 1. Committee Report	<i>Ashley Houk, Preschool Director, First Presbyterian Preschool</i>	
	4B. Health, Safety and Development Services Committee 1. Committee Report	<i>Dr. Joseph Pepe, Director, Hendry/Glades Department of Health</i>	
	4C. Human Resource/Personnel Committee 1. Draft Employee Reference Guide Updates <u>pgs.</u>	<i>Trina Puddefoot, Early Steps Program Director, Health Planning Council of SW Florida;</i>	
	4D. Nominations & By-Laws Committee 1. Approval of Board Member Term: a. Victor Mraz, Term 1 2. Approval of Revised Coalition Plan Elements	<i>Dr. Denis Wright, Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>	
	5. Report of the CEO** A. Executive Director's Report <u>pgs.</u> B. Poverty Simulator	Susan Block, <i>CEO, ELC of SWFL</i>	
	6. Public Comments	Gerry Poppe	
	7. Adjournment	Gerry Poppe	
	Next Board Meeting	March 23, 2016, 4:00 pm	

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.